

ESCAP/WMO Typhoon Committee 19th INTEGRATED WORKSHOP / AP-TCRC FORUM

**" Strengthening the Value Chain within the
UN EW4All Framework for the Typhoon Committee Region"**

&

"Embracing New Technologies for Achieving Early Warnings for All"

19 November – 22 November 2024

Shanghai • China

Information for Participants

Notes by Typhoon Committee Secretariat (TCS) and Local Organizing Committee (LOC)

(updated 19 July 2024)

I. GENERAL

1. The 19th Integrated Workshop (19th IWS)/Asia-Pacific Typhoon Collaborative Research Center (AP-TCRC) Forum is scheduled to be held at Lin-gang Center, Shanghai, China, on 19 November – 22 November 2024.
2. The opening of the Workshop and Forum will take place at 9:00 hours on Tuesday 19 November 2024, in Sinan Hall, second floor, Lin-gang Center.



II. REGISTRATION AND IDENTIFICATION BADGES

3. In order to facilitate the registration process participants are **REQUIRED** to register online at <https://www.ap-tcrc.org/REGISTRATIONFORMFOR19THIWS.html> well in advance, but no later than **20 August**, to facilitate smooth coordination of the issuance of invitation letters for Visa to China and photo badges as well as the compilation of the list of participants. Only the names of duly registered participants will be included in the list of participants.
4. In case online registration **failed**, participants are able to register by completing the Registration Form provided in **Annex II** and submitted by email to LOC with cc to TCS.
5. Participants who have registered online can obtain photo badges at the registration counter, located on Lin-gang Center Second floor, from 08:00 to 09:00 hours on the opening day of the event.

6. For identification and security reasons, all participants are **REQUIRED** to wear their meeting badges at all times while they are in the Lin-gang Center, which include meetings and social functions. The loss of a meeting badge should be immediately communicated to the LOC, so that the incident could be recorded, and a new badge can be issued.

III. TRAVEL

7. The participants are advised to purchase airline tickets from their place of departure to Shanghai, China. The meeting address is closer to Pudong International Airport, it is recommended to arrive and leave at Pudong International Airport.

IV. VISA/ENTRY REQUIREMENTS

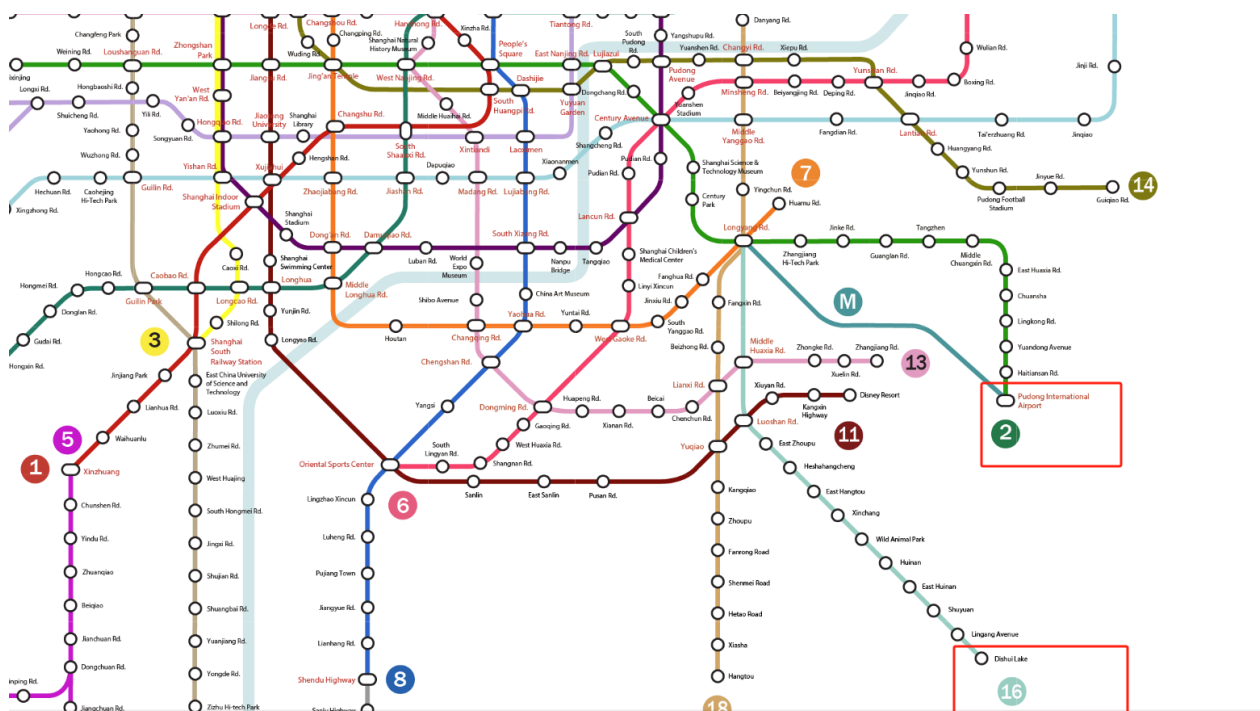
8. All participants from countries/regions with no special visa exemption arrangement with China should obtain an entry visa before entering. Once the necessary personal information of participants is submitted and confirmed by the Local Organizing Committee (LOC), an official invitation letter from LOC will be sent to the participants for the purpose of visa application. Please register online as soon as possible, no later than **20 August 2024**.
9. Participants are **REQUIRED** to obtain an appropriate entry visa before entering China, **EXCEPT** for those nationals listed below:

Summary of Countries and Territories entitled for Visa Exemption and Visa on Arrival to China	
List of Visa Exemption Agreements between China and Foreign Countries	List of Countries that China Has Opened up to Unilateral Visa-Free Entry
citizens of China and the other countries holding private ordinary passports for short-term travel to and from each other's country usually do not need to apply for a visa in advance	China has opened visa-free entry for citizens of the following countries holding ordinary passports to visit, do business, visit relatives, etc. in China, and there is no need to apply for visas in advance
Agreement country	Agreement country
Period of stay	Period of stay
30 days	15 days
UAE Albania Bahamas Barbados Belarus Bosnia and Herzegovina Dominica Ecuador Fiji Grenada Kazakhstan Qatar Maldives Mauritius Malaysia Serbia Seychelles San Marino Suriname Tonga Thailand Singapore Armenia	Wencai France Italy Germany Netherlands Spain Switzerland Ireland Hungary Austria Belgium Luxembourg

10. To apply for an appropriate entry visa to China, participants are required to contact their nearest embassy or consulate for the most updated information regarding visa application procedures and required documents.
11. Participants who wish to apply for a visa outside their country of residence or reside in a country where there is no embassy or consulate, should check with the meeting organizer for the location where it is possible for them to apply for a China visa.

V. TRANSPORT FROM AIRPORT TO HOTEL

12. The 19th IWS/AP-TCRC Forum will be held at
Venue: Lin-gang Centre, Pudong New Area, Shanghai
Address: No.555 Harbour Avenue, Pudong New Area, Shanghai, China
13. This address is closer to Pudong International Airport, it is **RECOMMENDED** to arrive and leave at Pudong International Airport. Taking a taxi (**RECOMMENDED**) from Pudong Airport to the venue is a total distance of 35.9 kilometers, and it is expected to take about 41 minutes to arrive (about RMB 100/USD14). It would take 2 hours and 41 minutes by subway.
14. The subway taking guidebook: Take metro line **2** (Xujing East direction) at Pudong International Airport for 11 stops, change to metro line **16** (Dishui Lake direction) at Longyang Road station, sit at the end station Dishui Lake, and then take a taxi to the venue (taxi is roughly 4 kilometers away, costing RMB20/USD3).



15. LOC will provide **shuttle bus** at Pudong International Airport. Shuttle buses run every two hours, and the shuttle bus schedule will later be provided to you.
16. The recommended hotel is about 200m straight line distance from Lin-gang Centre (the meeting venue). You can walk between the two places.

VI. PAYMENTS IN CHINA

17. Most places in China accept cash and credit cards. However, digital currency is more convenient for participants. Alipay and WeChat Pay are more commonly used for payments. Participants are encouraged to set up these applications for convenience use.

VII. HOTEL ACCOMMODATION

18. During the 19th IWS/AP-TCRC Forum, the Local Organizing Committee (LOC) **WILL ASSIST PARTICIPANTS TO BOOK THE HOTEL**. The address and information of the hotel is as follows:

A) Radisson Collection Lingang Shanghai (Jinjiang) (about 200m straight line distance from Lin-gang Centre)

Address: No. 100, Dingke Road, Pudong New Area, Shanghai, China

THE CHINESE ADDRESS FOR TAXI:

上海临港锦江国际酒店 or 上海市南汇区南汇新城镇顶科路100号

ROOM RATE: RMB500 per room/night (including breakfast) – Around USD69/night

The official website is as follows: <http://radisson-collection.hotelshanghai.cn/cn>



B) Vienna International Hotel Shanghai Pudong New District Dishui Lake Univeristy City

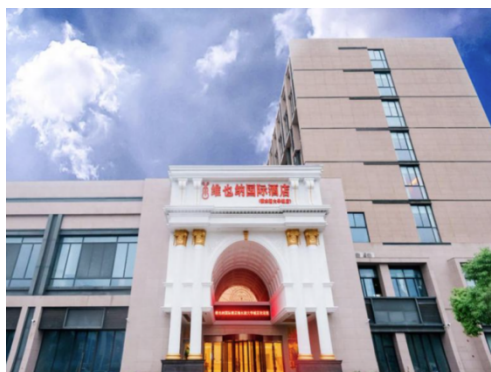
Address: No.22 Kangnaixin Road, 200000 Nianbalian, China (about 300m straight line distance from Lin-gang Centre)

THE CHINESE ADDRESS FOR TAXI:

维也纳国际酒店(上海滴水湖海洋公园店) or 浦东新区南汇新城镇康乃馨路22号

ROOM RATE: RMB400 per room/night (including breakfast) – Around USD55/night

The official website is as follows: https://www.booking.com/hotel/cn/vienna-international-shanghai-pudong-new-district-dishui-lake-univeristy-city.html?lang=en-us&soz=1&lang_changed=1



19. Any cancellations, postponements or other changes should be notified at least 48 hours in advance. Rooms not occupied in accordance with the latest advice will be held for 24 hours at the participant's expense and then released.

VIII. MEALS DURING THE MEETING

20. The LOC will provide lunch and coffee breaks throughout the entire meeting days. On Day 1, a Welcome Dinner for the 19th IWS/AP-TCRC Forum will be hosted by the CMA.
21. A list of dining and convenience stores is provided for participants wishing to experience a variety of cuisines in Shanghai, China. Please refer to **Appendix A** in this Information Note.

IX. SUPPORT FROM AP-TCRC (DAY 1 only)

22. For participants attending the **AP-TCRC Forum on Day 1 (19th November 2024)**, AP-TCRC will provide **one (1) day** hotel accommodation on 18th November 2024 and covering **ALL MEALS** (lunch & dinner) for that day. **No Daily Subsistence Allowance (DSA) will be provided to the participants.**

X. DAILY SUBSISTENCE ALLOWANCE (DSA) & AIRFARE PROVIDED BY TCTF (4 DAYS)

23. For participants attending the **19th IWS**, Typhoon Committee Trust Fund (TCTF) will provide **four (4) days** DSA. Please refer to the specific guidelines and instructions provided by the TCS for comprehensive details and ensure compliance with requirements to receive the DSA:

Flight Bookings

24. Participants are advised to secure their return bookings to Shanghai, China before their departure.
25. If unable to do so, participants should make firm return bookings immediately upon arrival in Shanghai, China.

Financial Support for Active Participants

26. Participants actively involved in the Advisory Working Group (AWG), the three Working Groups (WGs), are eligible for financial support.
27. The Typhoon Committee provides this support through the TCTF for **1 (one) participant of each** specified WGs above.

Airfare Approval Process

28. To seek approval for airfare, please submit the air ticket quotation for the TCS to lisa@typhooncommittee.org/info@typhooncommittee.org.
29. Wait for approval from the TCS and complete the "Request Form for Financial Support from Typhoon Committee Trust Fund (TCTF)" provided by TCS.
30. Once approved, sponsored participants from TC Members are required to purchase their own flight tickets. The tickets should be for economy class and cover the most direct route to Shanghai, China.

Coverage by TCTF

31. The TCTF covers travel expenses for participants, including economy class airfare for the most direct route to Shanghai, China.
32. Additionally, participants are entitled to a Daily Subsistence Allowance (DSA) of **US\$100** per day for 4 days (max). (Please refer to point XI for reimbursement)
33. TC Members are encouraged to explore alternative funding sources to sponsor the attendance of their participants.

XI. REIMBURSEMENT OF DSA & AIRFARE

34. After the 19th IWS, participants are **REQUIRED** to submit original or validated copies of supporting documents, such as the air ticket invoice and boarding pass stubs, for reimbursement purposes. The reimbursement will be done through a bank transfer by TCS, so eligible participants must complete the "Request Form for Financial Support from Typhoon Committee Trust Fund (TCTF)" and provide their bank and account details.
35. It is important to note that the TCTF will cover all the bank charges related to the reimbursement process. However, there is a possibility that your correspondent bank may impose inward remittance charges, which would be the responsibility of the participant.

XII. WEATHER

36. The weather in Shanghai is usually is 9-17 degrees Celsius (48-63 degrees Fahrenheit). During the daytime it averages 17 degrees Celsius (63 degrees Fahrenheit), and warm clothes such as suits, jackets, windbreakers, casual wear, jackets, blazers, and thin jumpers are recommended. At night, the average temperature is 9 degrees Celsius (48 degrees Fahrenheit). Warm clothes such as suits, jackets, windbreakers, casual wear, jackets, suits and thin jumpers are recommended. The conference rooms where the meetings are to be held are air-conditioned and the temperature is maintained in the range of 25-26 degrees Celsius (77-79 degrees Fahrenheit).

XIII. INTERNET SERVICES

37. Free wireless internet access is available in all conference and meeting rooms and in the public areas of the building.

XIV. ELECTRICITY

38. The electric power in Shanghai is 220V running at 50Hz and the plug types used is Type I. A hybrid socket is almost universally found, which accepts a combination of the above plug types.



39. Delegates are strongly encouraged to carry their own adapters for use with laptops and other electrical appliances as the Secretariat will not be able to provide these. In case of need, adapters can be purchased from shops in the city dealing in electronic and electrical items.

XV. WORKING LANGUAGE

40. The working language of the workshop will be English.

XVI. LOCAL ORGANIZING COMMITTEE (LOC)

41. For additional information and assistance concerning the registration and local arrangements for the workshop, please contact the:

AP-TCRC

Ms. Yutong LIN

1539, Haigang Avenue, Shanghai 201306, P.R.China

Tel: +021 64220793/+86 18904896707

Email: linyt@typhoon.org.cn

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19th INTEGRATED WORKSHOP / AP-TCRC FORUM**

**" Strengthening the Value Chain within the
UN EW4All Framework for the Typhoon Committee Region"**

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ATTENDANCE FORM

Important: The Attendance Form should be used exclusively IF online registration is **unsuccessful**. To ensure timely processing, please submit the completed form to the Local Organizing Committee (LOC) no later than **20 August, 2024**. You may submit the form either via email to linyt@typhoon.org.cn with CC to info@typhooncommittee.org/denise@typhooncommittee.org or by fax to +853 88010530.

1 Dr./Mr./Mrs./Ms. _____
First Name Middle Name Last Name

2. Present Official Position _____

3. Country _____

4. Agency/Organization _____

5. Mailing address: _____

Fax Number: _____ Email _____

Tel. number: Office _____ Home/mobile _____

6. Will Attend the 19th IWS/AP-TCRC Forum as

() MEMBER REPRESENTATIVE/HEAD OF DELEGATION () ADVISER
() ALTERNATE MEMBER REPRESENTATIVE/HEAD OF DELEGATION () OTHERS _____

Will Attend the 19th IWS ()

AP-TCRC Forum () ***no DSA on Day 1's Forum**

Both ()

7. In order to facilitate the application to issue the invitation letter for visa application purpose, please check the option below and provide the passport information as requested and return the Attendance Form to LOC with cc to TCS, at your earliest convenience, but not later than **20 August 2024**. The same information is required from the accompanying person, if any.

Full name as shown
on Passport

Date of birth	_____	Place of birth	_____
Nationality	_____	Gender	_____
Passport number	_____	Profession	_____
Place of issue	_____	Date of issue	_____
Place to apply for visa	_____	Expiry Date	_____

8. Flight Information (for reference purposes)

ARRIVAL

DEPARTURE

Place:	_____	_____
Date:	_____	_____
Flight No.:	_____	_____
Time:	_____	_____

☐ Flight details not yet available.

9. Details of nearby hotels are included in the Information Note for Participants. For our reference, please fill in your accommodation information. **(LOC will make hotel reservation for you in order for you to get a lower payment than the market price.)**

Hotel name: _____

CHECK-IN DATE _____ Time _____

CHECK-OUT DATE _____ Time _____

10. Dietary Special Requirements or Requests:

11. Please address this ATTENDANCE Form, preferably before **20 August 2024** to Local Organizing Committee:

Asia-Pacific Typhoon Collaborative Research Center (AP-TCRC)
Ms. Yutong LIN
1539, Haigang Avenue, Shanghai 201306, P.R.China
Tel: +021 64220793/+86 18904896707
Email: linyt@typhoon.org.cn

With CC to:

Ms. Denise Lau
Typhoon Committee Secretariat
Avenida de 5 de Outubro, Coloane
Macao, China;
Tel. No. (853) 88010531 Fax No. (853) 88010530
E-mail: info@ typhooncommittee.org / denise@typhooncommittee.org



I, the undersigned, hereby accept the invitation of the **ESCAP/WMO Typhoon Committee to participate in the 19th Integrated Workshop/AP-TCRC Forum** in Shanghai, China, from 19-22 November 2024, and agree to confirm that neither the ESCAP/WMO Typhoon Committee nor the host country will be responsible for:

- (1) *Any costs incurred with respect to insurance, medical bills and hospitalization fees;*
- (2) *Compensation in the event of death, disability or illness; and*
- (3) *Loss or damage to personal property of the participant while attending the Meeting or during travel.*

I also agree to refrain from engaging in political, commercial and/or any activities other than those governed by the program scheduled for the duration of the Workshop.

SIGNATURE

DATE

APPENDIX A

RESTAURANTS/PUBs & CONVENIENT STORES LIST 19th IWS/AP-TCRC Forum

RESTAURANTS

1) Hearth Stone Italian Pizza

Address: Room 122, No. 22 Carnation Road, Pudong New Area (downstairs at Vienna International Hotel, in front of Shanghai Sixth People's Hospital, 100 m from Vienna International Hotel, 890 m from Radisson Collection Lingang Shanghai (Jinjiang))

2) CJHH. Roast Fish & Cray & Barbecue (Lingang Branch)

Address: Room 105, No.3, Lane 148, Carnation Road, Nanhui New Town, Pudong New Area (506 m from Vienna International Hotel, 1.1 km from Radisson Collection Lingang Shanghai (Jinjiang))



CJHH. Roast Fish & Cray & Barbecue (Lingang Branch)

3) Bai Sheng Xiang Beef Noodle (Jinhui Square Store)

Address: Room 105, Building 3, Lane 148, Carnation Road, Lingang Special Area, Pilot Free Trade Zone, Pudong New Area (409 m from Vienna International Hotel, 1 km from Radisson Collection Lingang Shanghai (Jinjiang))



Bai Sheng Xiang Beef Noodle (Jinhui Square Store)

4) Xinjiang Azhen Taste of Rice Noodles (Lingang Chain Store)

Address: Room 211, 2nd Floor, No. 6, Lingang Leisure Plaza, Lane 148, Carnation Road, Pudong New Area (352 m from Vienna International Hotel, 989 m from Radisson Collection Lingang Shanghai (Jinjiang))



Xinjiang Azhen Taste of Rice Noodles (Lingang Chain Store)

5) Dong Sheng Native Chinese Restaurant (Lingang New World Leisure Plaza Store)

Address: Room106-109, Building 3, Lane 148, Carnation Road, Pudong New Area (506 m from Vienna International Hotel, 1.1 km from Radisson Collection Lingang Shanghai (Jinjiang))



Dong Sheng Native Chinese Restaurant (Lingang New World Leisure Plaza Store)

6) Chaoshan Beef Hot Pot (Lingang New World Leisure Plaza Store)

Address: Room 108, No. 2, Lane 148, Carnation Road, Pudong New Area (328 m from Vienna International Hotel, 1.2 km from Radisson Collection Lingang Shanghai (Jinjiang))



Chaoshan Beef Hot Pot (Lingang New World Leisure Plaza Store)

7) Tingyue Sichuan Cuisine Restaurant (Lingang Branch)

Address: Room 105, No. 2, Lane 148, Carnation Road, Pudong New Area (309 m from Vienna International Hotel, 1.3 km from Radisson Collection Lingang Shanghai (Jinjiang))



Tingyue Sichuan Cuisine Restaurant (Lingang Branch)

8) Hu Cai Xuan Restaurant

Address: Room 108, No. 22, Carnation Road, Pudong New Area (next to Vienna International Hotel, 23 m from Vienna International Hotel, 970 m from Radisson Collection Lingang Shanghai (Jinjiang))



Hu Cai Xuan Restaurant

9) Running Sushi Sauce (Lingang Branch)

Address: Room 118, No. 2, Lane 148, Carnation Road, Pudong New Area (Jinhui Lingang Commercial Plaza, (282 m from Vienna International Hotel, 1.3 km from Radisson Collection Lingang Shanghai (Jinjiang))



Running Sushi Sauce (Lingang Branch)

10) Chen Xiaowan Guizhou Yellow Beef Hot Pot (Lingang Branch)

Address: No. 1, New World Leisure Plaza, Lane 148, Carnation Road, Pudong New Area (256 m from Vienna International Hotel, 1.3 km from Radisson Collection Lingang Shanghai (Jinjiang))



Chen Xiaowan Guizhou Yellow Beef Hot Pot (Lingang Branch)

PUBs

1) Jianghu Bar with live house (Lin-gang Branch)

Lingang New World Leisure Plaza, Carnation Road

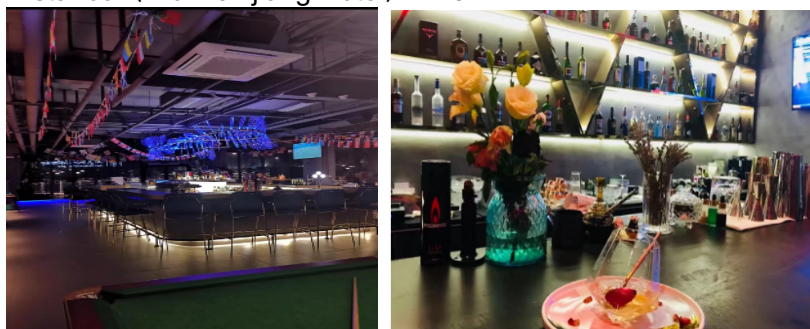
Distance (From Jinjiang Hotel) : 1km



2) AM Aquarium (Comprehensive Bar)

No.3-102 Carnation Road

Distance (From Jinjiang Hotel) : 1.3 km



3) Helens Bar (Shanghai Biyunyi Store)

No. 762-772 Zhubai Road, Pudong New Area, Shanghai

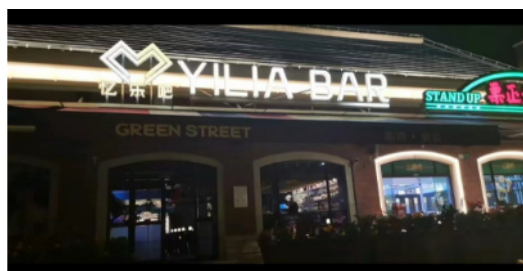
Distance (From Jinjiang Hotel) : 4.4 km



4) YILIA BAR (Li-gang Biyunyi Store)

No. 780, Biyun One Zero Shop, Zhubai Road, Pudong New Area, Shanghai

Distance (From Jinjiang Hotel) : 4.7 km



CONVENIENT STORES

1) Family Mart (Ma Yingdan Road Shop)

60 m southeast of intersection of Mayingdan Road and Guzong Road, Pudong New District, Shanghai
Distance (From Jinjiang Hotel) : 1.4 km



2) Century Supermarket (Lingang New World Leisure Plaza)

F1, Lingang New World Leisure Plaza, 86 Carnation Road, Pudong New Area, Shanghai
Distance (From Jinjiang Hotel) : 1.3 km



3) Shi Dai Hua Lian Supermarket (Greenland · East Coast Liancheng store)

No.91, Mayingdan Road, Nanhui New Town, Pudong New Area, Shanghai
Distance (From Jinjiang Hotel) : 1.3 km

